GRADE CHALLENGE FORM
COLLEGE OF COMMUNICATION

Name: _____ Student ID#_____
First Middle Last

Address: _____
Number Street City State Zip

Phone Number: _____ Email: _____

The purpose of a Grade Challenge is to have the grade challenged. The student bears full responsibility for providing sufficient grounds for challenging a grade. The challenge must be filed no later than the end of the term that follows the term in which the grade was issued.

ALL DECISIONS OF THE GRADE CHALLENGE COMMITTEE ARE FINAL AND BINDING

Challenging the final grade of _____ received in _____
Course number and title

_____ - _____ - _____ in _____ with _____
dept course# sect# quarter and year professor

I would like my grade to be: _____

I am challenging the final grade on the grounds that (check all that apply):

_____1. The methods or criteria for evaluating academic performance made explicit by the instructor at the beginning of the course, usually in a course syllabus or as subsequently modified with the majority consent of the students, were not actually applied in determining the grade.

_____2. The grade was determined or influenced by criteria other than those explained by the instructor or by criteria not relevant to academic performance.

_____3. The instructor applied predetermined criteria unfairly, which may include but not be limited to the following items:

A. The instructor's evaluation of academic performance so exceeded the reasonable limits of the instructor's discretion as not to be acceptable to the instructor's peers.

B. Predetermined criteria were not explained at the beginning of the quarter or semester.

I have discussed the grade with the instructor within the time period stated in the Policies and Procedures concerning a grade challenge in the Student Handbook. _____Yes _____No

I have read the above form and fully understand the conditions of my grade challenge; furthermore I understand that the decision of the Committee is final and binding and will abide by their decision.

_____
Signature

Do not write below this line. For office use only.

_____ _____
Date received by committee Date returned to college office